



2017 – 2018 Communication Pathway

Topic	Step 1	Step 2	Step 3
Classroom Instruction	<p style="text-align: center;">Contact the Individual Teacher</p> <p>Please contact the teacher directly if you have a question related to a classroom instruction, tests, assignments, homework, projects, etc. Contacting the teacher first allows for the fastest response to a parent/student question.</p> <p>Please allow the teacher 24 hours to respond.</p>	<p style="text-align: center;">Contact the Instructional Leader</p> <p>If your conversation with your student's teacher leaves some questions unresolved, please contact the Instructional Leader for that teacher. The Instructional Leader will assist in facilitating your discussion with the teacher and schedule a parent/teacher conference (if needed).</p> <p style="text-align: center;">Please contact front office for assistance identifying the Instructional Leader for a specific teacher.</p>	<p style="text-align: center;">Dean of Instruction</p> <p>If you feel the teacher or the Instructional Leader has not adequately answered a question, the Dean of Instruction will be glad to assist you in resolving any unanswered questions related to a classroom instruction.</p> <p style="text-align: center;">Lourdes Colon, Dean of Instruction</p>
<p>Discipline Policy (Dress code, consequences issued such as Lunch Detention, Afterschool Detention, Wednesday School, or Saturday School, Suspensions)</p>	<p style="text-align: center;">Contact the School Support Manager</p> <p>All discipline related questions should initially be directed to the School Support Manager.</p> <p style="text-align: center;">Andre Butler, School Support Manager</p> <p>All questions regarding Suspensions will move to STEP 2 and be directed to the Dean of Students.</p>	<p style="text-align: center;">Contact the Dean of Students</p> <p>If your conversation with the School Support Manager leaves some questions unresolved, please contact the Dean of Students.</p> <p style="text-align: center;">LaNitra Curtis, Dean of Students</p>	<p style="text-align: center;">Contact the Principal</p> <p>If you feel a question has not been adequately answered by the School Support Manager and Dean of Students, the Principal will be glad to assist you in resolving any unanswered questions related to school-wide discipline.</p> <p style="text-align: center;">Charles McGill, Principal</p>
<p style="text-align: center;">School Operations (such as Attendance, Independent Study, Enrollment, Meal Programs, Immunizations, Injuries/Accidents, etc.)</p>	<p style="text-align: center;">Contact an Office Assistant</p> <p>All questions and concerns related to School Operations should first be directed to an Office Assistant.</p> <p style="text-align: center;">Muriah Carroll, Office Assistant Amie Gameros, Office Assistant</p>	<p style="text-align: center;">Contact the Business Manager</p> <p>If your discussion with an Office Assistant leaves some questions unresolved, the Business Manager should be contacted for further assistance.</p> <p style="text-align: center;">Claudia Haro, Business Manager</p>	<p style="text-align: center;">Contact the Assistant Principal</p> <p>If further clarification is needed regarding school operations, the Assistant Principal will become involved as requested.</p> <p style="text-align: center;">Cynthia Cardenas Sanchez, Assistant Principal</p>



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<p>Athletics</p>	<p>Contact the Coach If you have a question about a specific team issue, please contact the Coach. Contact information for each Coach will be provided by the Coach.</p> <p>High School Baseball: Jake McMurrin Boys' Soccer: Eddie Trejo Boys' Varsity Basketball: Shawn King Boys' Junior Varsity Basketball: Roger Brunswick Cheerleading: Christina Wiernicki Girls' Volleyball: Lenaya Azrate Girls' Basketball: Candice Collins Girls' Soccer: Adrian Sierra Golf: Andre Butler Softball: Anthony Macias</p> <p>Middle School Boys' Basketball: Ralph Williams Girls' Basketball: Tiffany Butler Flag Football: Morial Williams Girls' Volleyball: Raquel Johnson</p>	<p>Contact the Athletic Director If your discussion with the Coach leaves some questions unresolved, please contact the Athletic Director. Please allow the Athletic Director 24 hours to respond.</p> <p>Andre Butler, Athletic Director</p>	<p>Contact the Assistant Principal If you feel a question has not been adequately answered by the Athletic Director, the Assistant Principal will be glad to assist you in resolving any unanswered questions related to athletics.</p> <p>Javier Hernandez, Assistant Principal</p>
<p>Academic Counseling</p>	<p>Contact the Academic Counselor All questions regarding transcripts, college applications/financial aid, and SAT/ACT, should be directed to the Academic Counselor.</p> <p>Academic Counseling Team Kaci Carignan, Academic Counselor Luangchee Xiong, Academic Counselor Anna Ntiriwah Asare, Academic Counselor Lange Luntao, Academic Counselor</p>	<p>Contact the Assistant Principal If your discussion with the Academic Counselor leaves some questions unresolved, please contact the Assistant Principal.</p> <p>Cynthia Cardenas Sanchez, Assistant Principal</p>	<p>Contact the Principal If you feel a question has not been adequately answered by the Academic Counselor and Assistant Principal, the Principal will be glad to assist you in resolving any unanswered questions related to academic counseling.</p> <p>Charles McGill, Principal</p>



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School Activities	<p>Contact the Staff Member in charge of Activity All questions regarding student activities, student government, school dances, field trips, homecoming, etc. should be referred to the appropriate staff member in charge of the activity.</p>	<p>Contact the Assistant Principal If your discussion with the Activities Director leaves some questions unresolved, please contact the Dean of Students.</p> <p>Cynthia Cardenas Sanchez, Assistant Principal</p>	<p>Contact the Principal If further clarification is needed regarding activities, the Principal will become involved as requested.</p> <p>Charles McGill, Principal</p>
Social Emotional Counseling	<p>Contact the Social Emotional Counselor All questions regarding our social-emotional counseling program should be referred to the Social-Emotional Counselor.</p> <p>Shawn King, Social Emotional Counselor</p>	<p>Contact the Principal If further clarification is needed regarding social-emotional counseling, the Principal will become involved as requested.</p> <p>Charles McGill, Principal</p>	<p>Contact the Principal If further clarification is needed regarding social-emotional counseling, the Principal will become involved as requested.</p>
School Facilities	<p>Contact the Assistant Building Manager If you have any concerns related to our facilities, please contact the Assistant Building Manager.</p> <p>George Carter, Assistant Building Manager</p>	<p>Contact the Building Manager If your discussion with the Assistant Building Manager leaves some questions unresolved, please contact the Building Manager. Please allow the Building Manager 24 hours to respond.</p> <p>Art Sanchez, Building Manager</p>	<p>Contact the Assistant Principal If you feel a question has not been adequately answered by the Building Manager, the Assistant Principal will be glad to assist you in resolving any unanswered questions related to facilities.</p> <p>Cynthia Cardenas Sanchez, Assistant Principal</p>



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<p>Special Education (IEPs)</p>	<p>Contact an Education Specialist All questions and concerns related to Special Education should first be directed to an Education Specialist.</p> <p>Adeline Taylor, Education Specialist Ginger Hanashiro, Education Specialist Ashley Duarte, Education Specialist Christopher Grove, Education Specialist</p>	<p>Contact the Assistant Principal If your discussion with an Education Specialist leaves some questions unresolved, the Assistant Principal should be contacted for further assistance.</p> <p>Javier Hernandez, Assistant Principal</p>	<p>Contact the Principal If further clarification is needed regarding school operations, the Principal will become involved as requested.</p> <p>Charles McGill, Principal</p>
<p>RTI and 504s</p>	<p>Contact the Dean of Instruction Any questions regarding RTI or 504s should first be directed to the Dean of Instruction.</p> <p>Lourdes Colon, Dean of Instruction</p>	<p>Contact the Assistant Principal If your discussion with the Dean of Instruction leaves some questions unresolved, please contact the Assistant Principal.</p> <p>Cynthia Cardenas Sanchez, Assistant Principal</p>	<p>Contact the Principal If further clarification is needed regarding RTI or 504s, the Principal will become involved as requested.</p> <p>Charles McGill, Principal</p>

