2019 – 2020 Communication Pathway

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic** | **Step 1** | **Step 2** | **Step 3** |
| **Classroom** **Instruction** | **Contact the Individual Teacher**Please contact the teacher directly if you have a question related to a classroom instruction, tests, assignments, homework, projects, etc. Contacting the teacher first allows for the fastest response to a parent/student question.Please allow the teacher 24 hours to respond. | **Contact the Instructional Leader**If your conversation with your student's teacher leaves some questions unresolved, please contact the Instructional Leader for that teacher. The Instructional Leader will assist in facilitating your discussion with the teacher and schedule a parent/teacher conference (if needed).**Yesenia Trejo, Dean of Instruction****Sochum Taing, Instructional Coach****Tanja Dimitrijevic, Lead Teacher****Adeline Taylor, Lead Teacher** | **Contact the Principal**If you feel the teacher or the Instructional Leader has not adequately answered a question, the Dean of Instruction will be glad to assist you in resolving any unanswered questions related to a classroom instruction.**Dr. Bryce Geigle, Principal** |
| **Discipline Policy**(Dress code, consequences issued such as Lunch Detention, Afterschool Detention, Wednesday School, or Saturday School, Suspensions) | **Contact the Dean of Student Services and Support**All discipline related questions should initially be directed to the Dean of Student Services and Support. **Dr. LaNitra Curtis,** **Dean of Student Services and Support** | **Contact an Assistant Principal**If your conversation with the Dean of Student Services and Support leaves some questions unresolved, please contact the Assistant Principal. **Cynthia Cardenas-Sanchez, Assistant Principal** | **Contact the Principal**If you feel a question has not been adequately answered by the Dean of Student Services and Support and Assistant Principal, the Principal will be glad to assist you in resolving any unanswered questions related to school-wide discipline.**Dr. Bryce Geigle, Principal** |
| **School Operations**(such as Attendance, Independent Study, Enrollment, Meal Programs, Immunizations, Injuries/Accidents, etc.) | **Contact an Office Assistant**All questions and concerns related to School Operations should first be directed to an Office Assistant.**Amie Gameros, Office Assistant****Nohemy Manzo, Office Assistant** | **Contact the Business Manager**If your discussion with an Office Assistant leaves some questions unresolved, the Business Manager should be contacted for further assistance.**Muriah Carroll, Business Manager** | **Contact the Principal**If further clarification is needed regarding school operations, the Principal will become involved as requested.**Dr. Bryce Geigle, Principal** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic** | **Step 1** | **Step 2** | **Step 3** |
| **Athletics** | **Contact the Coach**If you have a question about a specific team issue, please contact the Coach. Contact information for each Coach will be provided by the Coach.**High School (9-12)**Baseball: Jake McMurranBoys’ Soccer: Joseluis RamirezBoys’ Varsity Basketball: Alex GalindoBoys’ Junior Varsity Basketball: Alex GalindoCheerleading: Christina WiernickiGirls’ Volleyball: Lenaya AzrateGirls’ JV Volleyball: Bee ThaoGirls’ Basketball: Candice CollinsGirls’ Soccer: TBDGolf: Bee ThaoSoftball: Alex Galindo**Middle School (6-8)**Boys’ Basketball: Ralph WilliamsGirls’ Basketball: TBDFlag Football: Morial WilliamsGirls’ Volleyball: Alexis Watterson | **Contact the Athletic Director**If your discussion with the Coach leaves some questions unresolved, please contact the Athletic Director. Please allow the Athletic Director 24 hours to respond.**Alcyone Wenzel, Athletic Director****Naimah Zarif, Assistant Athletic Director** | **Contact the Assistant Principal**If you feel a question has not been adequately answered by the Athletic Director, the Principal will be glad to assist you in resolving any unanswered questions related to athletics. **Dr. Bryce Geigle, Principal** |
| **Academic Counseling** | **Contact the Academic Counselor**All questions regarding transcripts, college applications/financial aid, and SAT/ACT, should be directed to the Academic Counselor.**Academic Counseling Team**Kaci Carignan, Academic CounselorDr. Luangchee Xiong, Academic CounselorAnna Ntiriwah Asare, Academic CounselorAngel De Leon, Academic Counselor | **Contact the Dean of Student Services and Support**If your discussion with the Academic Counselor leaves some questions unresolved, please contact the Dean of Student Services and Support.**Dr. LaNitra Curtis,** **Dean of Student Services and Support**  | **Contact the Principal**If you feel a question has not been adequately answered by the Academic Counselor and Dean of Student Services and Support, the Principal will be glad to assist you in resolving any unanswered questions related to academic counseling.**Dr. Bryce Geigle, Principal** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic** | **Step 1** | **Step 2** | **Step 3** |
| **School Activities** | **Contact the Staff Member in charge of Activity**All questions regarding student activities, student government, school dances, field trips, homecoming, etc. should be referred to the appropriate staff member in charge of the activity.Please allow the Staff Member 24 hours to respond. | **Contact the Community Outreach Manager**If your discussion with the staff member leaves some questions unresolved, please contact the Culture and Climate Specialist.**TBD, Culture and Climate Specialist****Naimah Zarif, Student Activities Coordinator****Tiffany Herndon, Equity and Community Teacher** | **Contact the Principal**If your discussion with the Culture and Climate Specialist leaves some questions unresolved, please contact the Principal.**Dr. Bryce Geigle, Principal** |
| **Social Emotional Counseling/Social Welfare** | **Contact the Social Emotional Counselor / Social Worker**All questions regarding our social-emotional counseling or social welfare programs should be referred to the Social Emotional Counselor or Social Worker.**Shawn King, Social Emotional Counselor****TBD, Social Worker** | **Contact the Assistant Principal**If your discussion with the Social Emotional Counselor or Social Worker leaves some questions unresolved, please contact the Assistant Principal.**Cynthia Cardenas-Sanchez, Assistant Principal** | **Contact the Principal**If further clarification is needed regarding social- emotional counseling and social welfare programs, the Principal will become involved as requested.**Dr. Bryce Geigle, Principal** |
| **School Facilities** | **Contact the Building Manager**If you have any concerns related to our facilities, please contact the Assistant Building Manager.Please allow the Building Manager 24 hours to respond.**George Carter, Building Manager** | **Contact the Principal**If you feel a question has not been adequately answered by the Building Manager, the Principal will be glad to assist you in resolving any unanswered questions related to facilities.**Dr. Bryce Geigle, Principal** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic** | **Step 1** | **Step 2** | **Step 3** |
| **Special Education****(IEPs)** | **Contact an Education Specialist**All questions and concerns related to Special Education should first be directed to an Education Specialist.**Adeline Taylor, Education Specialist****Ginger Hanashiro, Education Specialist****Ashley Salaices, Education Specialist****Christopher Grove, Education Specialist****Valerie Casillas, Education Specialist** | **Contact the Assistant Principal**If your discussion with an Education Specialist leaves some questions unresolved, the Assistant Principal should be contacted for further assistance.**Cynthia Cardenas-Sanchez, Assistant Principal** | **Contact the Principal**If further clarification is needed regarding school operations, the Principal will become involved as requested.**Dr. Bryce Geigle, Principal** |
| **RTI and 504s** | **Contact the Dean of Student Services and Support**Any questions regarding RTI or 504s should first be directed to the Dean of Student Services and Support.**Cynthia Cardenas-Sanchez, Assistant Principal****Adeline Taylor, Lead Teacher** | **Contact the Assistant Principal**If your discussion with the Assistant Principal leaves some questions unresolved, please contact the Principal.**Dr. Bryce Geigle, Principal** |  |

